

## Joint Assessing Board Meeting

September 22, 2015

Members Present:

Members Absent:

Dennis Pavlicek called the meeting to order at 7:47 am. Copies of the agenda and previous meeting minutes were distributed.

**Minutes of June 16, 2015:** Selectman Thorson made a motion to approve the minutes. Selectman Gottling seconded the motion. The motion passed unanimously.

### **2016 Tri-Town Proposed Budget**

Mr. Pavlicek explained that for the salaries line, he took Mr. Bernaiche's gross pay and added in an increase that the Board will be discussing. It also includes Ms. McAllister's wages with a COLA increase of 2% as of April. Mr. Bernaiche's COLA increase of 2% is added in as of September 1<sup>st</sup>. There is also some overtime built in.

Mr. Pavlicek said that the ICMA retirement line is based on total wages times 185 at 11%, adding in what the Board will be discussing later in the meeting.

Mr. Pavlicek explained that for the Health / Dental line he figured an increase of 3%. Mrs. Nashawaty said she thought that would be too low. This line will have to be changed based on the numbers that will be released in October or November and it will have to be ratified at the December meeting.

Mr. Pavlicek said that the Other Insurance line was kept stable.

Mr. Pavlicek said that the Workers Comp line may need to change as he will need to get the final number from Primex but for now he has kept it stable.

Mr. Pavlicek said that he kept the Property Liability line the same.

### **7.65% of total wages**

Mr. Pavlicek said that for the Travel line Mr. Bernaiche asked that it remain the same. If gas prices stay the same they should see this line decrease.

Mr. Pavlicek said that he left the Administration and the Cell Phone lines the same.

Mr. Bernaiche explained that the Staff Development line covers the different organizations he and Ms. McAllister are part of such as for covers dues, NNEREN, etc.

Mr. Bernaiche said that the Supplies line can cover anything. Generally they don't spend the whole line item but it is the only cushion they have for something like a computer going down.

Mr. Bernaiche explained that there is a slight increase of \$2,000 to the Contracted Services line as they would like to have more data collection done. This past year the data collection and the callbacks, which

were approximately 30% of the pertaining properties, were all done in the summer. Mr. Bernaiche said that the data collection amount was not billed until the 3<sup>rd</sup> quarter.

Mr. Pavelick said that the 3<sup>rd</sup> quarter will be higher than normal because they will have the 2<sup>nd</sup> half of the Workers Compensation as well as the contracted services.

Mr. Pavelick said that the Total budget is approximately a \$3,000 increase. The budget is broken down by parcel count; Newbury has consolidated parcels and Sunapee has more parcels than they had in the past. Ms. Nashawaty said Sunapee plans on consolidating some of their properties.

Mrs. Nashawaty made a motion to accept the budget as proposed. Selectman Thornson seconded the motion. The motion passed unanimously.

Mr. Pavelick said that he will let the Board know by email about the health and dental numbers.

### **Quarterly Recap:**

#### **Sunapee Revaluation Status**

Mr. Bernaiche said that the Sunapee Revaluation has been finished and thanked Ms. McAllister and Mrs. Pollari. Mr. Bernaiche said that the used police golf cart in Town in the densely populated areas so they were heavily exposed. They were a little behind schedule but he felt that it was better to do it right. The letters will go out tomorrow and website will be updated with new values and reports. Ms. McAllister will be putting presentation boards together. The hearings will be next week and also Saturday all day. Mr. Bernaiche continued that the biggest changes are some condominiums and a lot of the waterfront. Overall, it was about a 2% increase, though that will change after the hearings. The areas towards the Newport side have not been performing as well, so some of that has been reduced. The Perkins Pond properties where sewer has gone in has had a little bit of decrease with the redevelopment factors but those values should increase over time. Selectman Gottling asked about the after the fact building permits. Mr. Bernaiche said that they are finding them everywhere, some more complicated than others. They visit every property and have every card so they can see the changes. Ms. McAllister said that the biggest inequity is the interior renovations of condominiums because they don't see them until they are sold. There was a discussion about people not getting building permits.

#### **Abatements / Appeals**

Mr. Bernaiche said that New London currently has three appeals that are based on last year's revaluation. All three of the property owners are being represented by the same appraiser. Mr. Bernaiche explained a case in Newbury that was held at the BTLA this past summer as the taxpayer represented themselves. He had prepared a motion to dismiss the case because the taxpayer did not have grounds for the appeal. The BTLA took a recess and actually accepted the motion and dismissed the case.

#### **Norm Bernaiche Annual Review**

Mrs. Nashawaty made a motion to go into nonpublic session under 91-a -3c. Ms. Hallquist seconded the motion. The motion passed unanimously.

Set Next Meeting Date

The next meeting will be December 15<sup>th</sup> at 8:00 am in New London.

#### Other Business

Dennis – Norm's contract expires at the end of the year and it needs to be updated. He'd like to see if Kim would volunteer to look over the contract. No changes to the contract have been proposed.